

**THE CONSTITUTION**

**OF**

**THE ALUMNI ASSOCIATION**

**EKITI STATE UNIVERSITY**

**ADO-EKITI**

ENACTED AT THE NATIONAL CONVENTION (2007)

AND AMENDED BY THE SPECIAL CONVENTION (2019)

**FURTHER AMENDED BY THE SPECIAL CONVENTION (2021)**

## **PREAMBLE:**

We the Alumni of Ekiti State University, Ado-Ekiti, HAVING individually and severally come together to ADVANCE Alumni cause and the well-being of our Alma Mata; RESOLVING in the spirit of oneness and comradeship to FORM a virile, corporate body for all alumni of the Ekiti State University, Ado-Ekiti resident in Nigeria and Diaspora, and EXPRESSLY desirous to PROVIDE a CONSTITUTION for ourselves under the Law and Tradition of the University, DO HEREBY make, enact and proclaim as follows:

### **ARTICLE 1: NAME OF THE ASSOCIATION**

The name of our Association shall be EKITI STATE UNIVERSITY ALUMNI Association hereinafter referred to as "The Association"

### **ARTICLE 2: OBJECT OF THE CONSTITUTION**

The provisions of this Constitution shall be observed with all sense of duty and sacredness for the purpose of effective governance of the Alumni Association of Ekiti State University, Ado-Ekiti and every part of its components, be it members, branches, chapters or groups of the Alumni.

### **ARTICLE 3: SUPREMACY OF THE CONSTITUTION**

The provisions of this Constitution shall be supreme and its application shall have binding effects on all members individually and collectively.

1. All activities of any group, branch or chapter of the Alumni Association or any graduate of the University identified as the Alumni of the University shall take cognizance of the foregoing provisions.
2. The Association and/or any of its branches shall not be governed contrary to the provision of this Constitution.
3. No activity by any group or individual(s) for themselves or on behalf of the University graduates, the Alumni or Alumni Association of the Ekiti State University, Ado-Ekiti with respect to the objectives or continued existence of the Alumni, the Alumni Association and the University shall be promoted contrary to the provisions of this Constitution.

4. Where any resolution, proclamation, bye-law, standing order or regulation made by a component of the Alumni Association (be it an individual member, a branch, chapter or group of alumni) is inconsistent with the provisions of this Constitution, that resolution, proclamation, by-law, standing order or regulation so made shall be null and void to the extent of its inconsistency.

#### **ARTICLE 4: AIMS AND OBJECTIVES OF THE ALUMNI ASSOCIATION**

1. To provide a veritable link between the University and its Alumni members world wide, and through them, and the public in general.
2. To initiate and execute programmes and or activities aimed at accelerating the overall growth and development of the University.
3. To promote mutual understanding, co-operation and fraternal understanding among the graduates of the University.
4. To offer advice to the University authorities, State and Federal Government on such spheres of academic activities demanding specialist advice on the improvement of academic matters pertaining to the welfare of the University community in general.
5. To forge a useful link between persons, associations, societies or institutions established in Nigeria or elsewhere having similar objectives.
6. To deal in any real or personal property and acquire rights and privileges in any part of Nigeria or abroad which the association may consider necessary or convenient for the promotion of the objectives of the Association and the University.
7. To create a forum for honouring members who have distinguished themselves in their fields of endeavour and for their contributions to the growth of the University and the Association.

## **ARTICLE 5: MEMBERSHIP**

Membership of the Association shall be open to the following upon payment of membership registration fee and annual due, amount which shall be prescribed by the Alumni General Assembly:

1. Holders of First and Higher Degrees of the University.
2. Holders of Postgraduate Diploma and Certificate of the University.
3. Holders of Honorary Degrees of the University.
4. Holders of Diploma and Certificate of the University.
5. Holders of Honourary Membership conferred by the Alumni Association.

## **ARTICLE 6: PATRONS, GRANDPATRON AND LIFE PATRON**

1. Distinguished members of the public who have made substantial contributions to the development of the University or the Association shall be appointed as Patrons.
2. The Global Executive Council shall set up a Patron Nomination Committee, which shall be saddled with the responsibility of recommending eligible candidate(s) as Patrons for consideration, approval and appointment at the Annual General Assembly.
3. The Patrons shall not exceed six (6) in number at any point in time.
4. The Visitor to the University shall be the Grand Patron of the Association.
5. There shall be appointed Life Patrons by the Association who may be removed when:
  - a.) he commits an offence and he is adjudged guilty by a competent court of law anywhere in the world, provided always that the Board of Trustees may suspend the Patron once the receives notification that the Patron has committed an offence.
  - b.) He is bankrupt or compromise with his creditors.

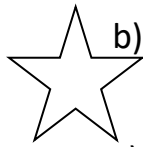
## **ARTICLE 7: ROLE OF THE PATRONS, GRAND PATRON AND LIFE PATRONS**

1. The Patrons, Grand Patron and Life Patrons shall be required to make meaningful and visible contributions to the development of the Association and the University.
2. The Patrons, Grand Patron and Life Patrons shall also serve as role models and bridge builders among members of the Association.

## **ARTICLE 8: HEADQUARTERS, CHAPTERS, BRANCHES AND THE SECRETARIAT.**

### 1. HEADQUARTERS & THE GLOBAL SECRETARIAT

- a) The Headquarters of the Association shall be Ekiti State University, Ado-Ekiti campus.



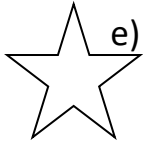
- b) The Global Secretariat of the Association shall be at Ekiti State University, Ado-Ekiti main campus.

- c) The Global Executive Council may appoint an Administrative **Secretary and other supporting staff as may be required to perform general secretarial duties at the Alumni Secretariat if deemed necessary.**

### 2. CHAPTERS

- a) The Global Executive Council shall have the power to approve the establishment of chapters, branches, set, subsets and other affiliated groups provided that they are compatible with the aims and objectives of the Association.
- b) There shall be a chapter of the Association in the various States of the Federal Republic of Nigeria and the FCT Abuja and which shall be registered by the Global Executive Council.
- c) There shall be recognized chapters of the Association in Diaspora which shall be registered by the Global Executive Council subject to approval of the Board of trustee.
- d) Each chapter registered shall be issued a Certificate of recognition by the Headquarters of the Association upon fulfilling the following criteria.
  - i. Payment of registration fee prescribed by the Global Executive Council.

- ii. Presentation of the updated list of members of the Chapter on yearly basis.
- iii. Presentation of the updated list of all the officers of the chapter on yearly basis.
- iv. Presentation of the contact address of the "State" Chapter Secretariat (Note: State Chapter in the article shall include the existing Chapters in Nigeria and Abroad).



- e) Each State Chapter shall make an annual contribution of **(N50,000.00)** **Fifty thousand naira** to the coffers of the Global Headquarters before Annual General Assembly or Convention as the case may be. The amount may be increased by the simple majority of members of the Annual General Assembly of the Association.
- f) Any State Chapter that defaults in the payment of its Annual Contribution to the Global Headquarters shall be ineligible to nominate delegates for Global Election.
- g) Each State Chapter shall have the power to enact its own bye-laws, subject to the review and approval of the Global Executive Council (GEC).
- h) Each State Chapter shall be entitled to have officers similar to the Global Officers.
- i) Any dealing whatsoever with the University authority or its community by any chapter, branch or group of Alumni of the University shall be via the Headquarters of the Association.
- j) Each state chapter shall be composed of all the branches of the association within that state.
- k) The objectives of a State Chapter shall be prescribed by its bye-laws.
- l) Non-compliance with Article 8(2)(d) above shall lead to the suspension of a chapter from the Alumni activities including none-participation in Annual General Assembly and Convention related activities.

### 3. BRANCHES

- a) Branches shall be formed wherever possible, subject to the payment of a fee prescribed by the chapters.
- b) The Branches shall be registered with the State Chapters on payment of a fee prescribed by the Global Executive Council.

### **ARTICLE 9: GLOBAL OFFICERS OF THE ASSOCIATION**

#### 1. The Principal Officers of the Association shall be as follows:

- a. Global President
- b. Global Vice-President (I)
- c. Global Vice-President (II)
- d. Global Secretary
- e. Global Assistant Secretary
- f. Global Treasurer
- g. Global Financial Secretary
- h. Global Publicity Secretary
- i. Global Social Secretary
- j. Global Welfare Secretary
- k. Global Technical Officer
- l. The Global Legal Adviser (a Lawyer Alumnus)
- m. Global Internal Auditor
- n. Un-Officio Members/ Immediate Past President
- o. Ex-Officio Member

All Offices of the Global Officers as provided above shall be occupied only by an election to the exception of the Immediate Past President.

## **ARTICLE 10: FUNCTIONS OF THE GLOBAL OFFICERS**

1. THE PRESIDENT refers to has THE GLOBAL PRESIDENT shall:
  - a. Be the Head of the Association in Globally (Nigeria and Abroad).
  - b. Be the Chief Executive and Accounting Officer of The Association
  - c. Represent the Association on the Governing Council functions of the University
  - d. Represent the Association as Convocation Representative on the Governing Council of the University.
  - e. Preside over the meetings of the Global Executive Council (GEC), the Annual General Assembly/Conventions of the Association and other functions of the Association.
  - f. Give necessary directives to all Global Officers of the Association for proper execution of their duties.
  - g. Delegate any officer to perform the duty of another in the absence of the latter at a meeting towards executing any resolution reached thereon.
  - h. Take actions on behalf of the Association provided such are in consonance with the provision of the constitution (such actions must be reported for ratification by the Global Executive Council).
  - i. Direct the Global Secretary to convene Meetings and Conventions.
  - j. Have a casting vote at all meetings of the Association in the event of a tie.
  - k. Be a Principal signatory to the Accounts of the Association
  - l. Carry out such functions which his/her office demands from time to time.
  
2. THE GLOBAL VICE- PRESIDENT (I)  
  
THE GLOBAL VICE-PRESIDENT (II) shall:



- a. Assist the Global President in the conduct of the affairs of the Association.
  - b. Represent the Global President and deputize him/her when so required and directed by same.
  - c. Perform such other duties assigned to him/her by the Global President or Global Executive Council.
3. THE GLOBAL SECRETARY shall:
- a. Be responsible for the general administrative duties of the Association under the direction of the Global President.
  - b. Act as Chief Correspondent of the Association with the public, the University authorities, Chapters and groups of the Association.
  - c. Prepare agenda and convene meetings of the Association as required under the direction of the Global President.
  - d. Ensure the implementation of the decisions reached at all meetings of the Association.
  - e. Prepare and present an annual report of the Association's activities to the Annual General Assembly.
  - f. Be a signatory to the Account of the Association
  - g. Be the Secretary of all Committees of the Association.
4. ASSISTANT GLOBAL SECRETARY shall:
- a. Assist the Global Secretary in the execution of his/her duties.
  - b. Act for Global Secretary in his/her absence and deputize same as required and directed by the Global Secretary.
  - c. Perform such other duties assigned to him/her by the Global President or the Global Executive Council.
5. THE GLOBAL TREASURER shall:
- a. Be the custodian of all funds of the Association.

- b. Bank all monies not later than the next working day after receipt of the same.
  - c. Prepare a reconciliation of bank account of the Association as specified by his Constitution.
  - d. Disburse the Association's fund as specifically directed by the Global President or the Global Executive Council.
  - e. Be a signatory to the Bank account of the Association.
6. THE GLOBAL FINANCIAL SECRETARY shall:
- a. Be responsible for collecting all subscriptions and dues for the Association and submit same to the Global Treasurer within 48 hours of collection.
  - b. Ensure that all monies collected are properly receipted.
  - c. Initiate procedures that will ensure flow of revenue to the coffers of the Association.
  - d. Prepare and submit Annual Financial Reports to be presented at each convention.
  - e. Carry out other functions as may be directed by the Global President or Global Executive Council.
7. THE GLOBAL PUBLICITY SECRETARY shall:
- a. Publicize all the programmes and activities of the Association, its Chapter, organs and members.
  - b. Ensure that all members of the Association are duly informed of every activity of the Association.
  - c. Issue release on the approval of the Global President to reflect the views of the Association.
  - d. Ensure a good media relations and press publicity of the Association as directed by the Global President.
8. THE GLOBAL SOCIAL SECRETARY shall:
- a. Chair the Ceremonies' Committee of the Association.

- b. In collaboration with the Global Executive Council, arrange for accommodation/Seats at the Conventions and other social functions of the Association.
  - d. Perform other duties assigned to him/her by the Global President or the Global Executive Council.
9. THE GLOBAL WELFARE SECRETARY shall:
- a. In Collaboration with the Global Executive Council, be responsible for the over-all well being of members.
  - b. Provide practical support, boost the overall mobilization drive, boost the morale of members, and bring in a professionally cordial atmosphere during the Association programs.
  - c. In Collaboration with the Social Secretary, organise and ensure proper arrangements for entertainment at all social functions of the Association.
  - d. Be responsible for safeguarding within the venue and working with others to ensure a safe and inclusive environment is achieved.
  - e. Make arrangements for entertainment at all social functions of the Association.
  - f. Perform other duties assigned to him/her by the Global President or the Global Executive Council.
10. THE GLOBAL TECHNICAL OFFICER shall:
- a. Ensure a safe technical environment at functions and Programs of the Association.
  - b. In Collaboration with the President, arrange and set up Colloquium, Seminars virtual technical sessions and training with chapters, members for benefits and enlightening of Alumni members and students of our Alma mata
  - c. In Collaboration with the Global Secretary, set up and maintain virtual links for hosting program/conference/convention/meetings while ensuring attendance are recorded for participants who attended virtually.

- d. In Collaboration with the Global Executive Council, create virtual registration database and dues payment gateway for members who preferred virtual attendance of such programs of the Association
  - e. Identify, investigate and solve problems related to any of his/her assigned duties.
  - f. Supervise and ensure optimum performance of the website or affiliated links created for use by the Association.
  - g. Perform other duties assigned to him/her by the Global President or the Global Executive Council.
11. THE GLOBAL LEGAL ADVISER shall:
- a. Handle all the legal matters of the Association as may be required.
  - b. Promote the sanctity of the provisions of the Constitution for an orderly and harmonious relationship.
  - c. Guide the Association on the application of the provisions of the Constitution.
12. THE GLOBAL AUDITOR shall:
- a. Ensure that proper books of account are kept by the Association.
  - b. Ensure strict compliance with the financial regulations of the Association.
13. UN-OFFICIO MEMBER/IMMEDIATE PAST GLOBAL PRESIDENT shall:
- a. Serve on the Global Executive Council as a Special Adviser to the Global President.
  - b. Provide information on past activities of the Association to the current Global Executive Council.

14. EX-OFFICIO MEMBER shall:
  - a. Serve on the Global Executive Council as a Principal Officer without portfolio.
  - b. Undertake such duties assigned to him/her by the Global President or Global Executive Council

**ARTICLE 11: GLOBAL EXECUTIVE COUNCIL (GEC).**

1. COMPOSITION

There shall be a Global Executive Council which shall comprise the following members:

- a. The Global President
- b. The Global Vice Presidents I
- c. The Global Vice President II
- d. The Global Secretary
- e. All other Global Officers (including Immediate past Global President)
- f. The Chairmen of all recognized chapters

2. FUNCTIONS

The Global Executive Council shall have powers to administer the affairs of the Association to the best of its judgement and ability and shall *inter-alia*:

- a. Exercise control over and manage finances of the Association in a prudent manner as it may consider towards pursuing the objectives of the Association.
- b. Appoint representatives to attend meetings of other organizations on behalf of the Association.
- c. Express the views of the Association upon any matter of public interest (to the Association with the responsibility of reporting same to members when such expression is made thereon).
- d. Appoint external auditor(s) when the need arises and fix their remuneration.

- e. Convene meetings of the Association and the Global Executives council as at when due. Recommend three(3) registered External Auditors from which the Board of Trustees (BOT) shall appoint one for the auditing of the finances of the Association.
- f. Make arrangements for the hosting of Annual General Meetings and Conventions.
- g. Appoint ad-hoc Committees as it deems necessary to deal with specific matters.
- h. Provide for the Global Officers to constitute a Global Working Committee or finance and General purpose committee for the day-to-day running of the Association. Such Committee shall be a statutory Committee of the Global Executive Council which shall report and seek approval or ratification of Global Executive Council in carrying out activities/functions.
- i. Report to the Board of Trustees collectively through the Global President as the need arises.

### 3. MEETINGS

- a. The Global Executive Council shall meet, as occasion demands. provided at least 72 hours notice is given, except in emergency cases.
- b. One third (1/3) of the Global Executive Council shall form a quorum for meetings provided the Global President is present at such meetings.

## **ARTICLE 12: TENURE OF OFFICERS**

### 1. DURATION AND ELIGIBILITY OF OFFICE

- i. The Global President and other elected Global Executives and Officers of the Association shall hold office for a period of four (4) years beginning from March 31<sup>st</sup> of every elective year in tandem with the founders' day.
- ii. No Officer of the Association shall be eligible for election to the same office twice.

- iii. The State Chapters' Executive Council shall have a Maximum of four (4) years single tenure of office or as agreed by the local chapter but, shall not be more than maximum of 4 years single term.

## 2. STATUS AND PERFORMANCE OF DUTIES

Subject to the provision of this Constitution, no Global Officers of the Association shall be barred from office or cease to hold office until:

- a. He/she tenders a letter of resignation and such letter is approved by the Global Executive Council.
- b. He/she is incapable of performing his/her function arising from physical disability or mental deficiency induced by the infirmity of mind.
- c. He/she dies whilst holding such office.
- d. He/she conducts himself/herself in a manner inconsistent with the provision of this Constitution and is relieved from office as stipulated by the Constitution.
- e. He/she ceases to hold office in accordance with the provisions of this Constitution.
- f. His/her Successor in office is sworn in.



## 3. REMOVAL OF GLOBAL OFFICER

- 1. An officer of the Association shall be removed from office in accordance with the provisions of this section.
  - a. Whenever a notice of any allegation is written and signed by at least **100** financial members of the Association and presented to the Global Executive Council Stating that an officer of the Association is liable to gross misconduct in the performance of his duties with details and particulars of the allegation specified; the Global Secretary shall within 7 days of the receipt of such notice present same to Global President (or the Vice President in the event of absence or personal involvement of the Global President) and serve a copy on the holder of the office and other members of the Global Executive Council.
  - b. The officer against whom the allegation is made shall upon receipt of the notice, cause a statement to be made in reply to the allegation and

submit same to the Global Executive Council through the Global Secretariat.

- c. The Global Executive Council shall meet within 30-60days of receipt of the reply to consider and resolve whether the allegation should be investigated.
  - d. The Disciplinary Committee shall exercise its function in accordance with and as prescribed in this Constitution and shall within one (1) month report its finding and recommendation to the Global Executive Council.
  - e. The Global Executive Council shall upon receipt of the Disciplinary Committee's report convene and vote on the implementation of the recommendation(s) submitted.
  - f. In this Constitution, gross misconduct refers to any breach of trust, grave violation of provisions of the Constitution or any illegal act tantamount to tarnish the image of the Association.
2. Any member of the Global Executive Committee (GEC) who commits an act of misconduct or gross violation of his/her office shall be referred to the Global Executive Committee (GEC) which shall direct a setting up of a fact finding Committee to look into the matter. The committee shall submit its report within 14 days to the Global Executive Committee (GEC) before an action is taken on the matter.

### **ARTICLE 13: ALUMNI GLOBAL CONVENTION**

#### **1. ESTABLISHMENT**

- a. There shall be a Global Convention of the Alumni Association to hold every 4 years.
- b. A special Global Alumni Convention may be summoned to hold at such a time and place as the GEC may decide whenever the need arises.
- c. The convention shall hold before or on the expiration of the fourth year term of office of a duly elected Global Executive Council for the purpose of electing new officers.
- d. The venue of Elective Convention of the Association shall be held in Ekiti State University, Ado-Ekiti main Campus.



- e. A minimum of 2-weeks' notice shall be given through pre-paid advertisement in at least one leading Nigerian Newspaper preceding any Convention.
- f. The ELECTIVE CONVENTION shall be held on the 4<sup>th</sup> weekend of March of such elective Convention year but later than 30<sup>th</sup> day of the month of March. Should there be any Emergency, such will be as approved by the Board of Trustees of the Association.
- g. The convention shall be presided over by the Global President in normal circumstances.
- h. In any situation where a Convention is summoned to amend the Constitution or to elect Board of Trustees, the Global President shall Co-chair the Convention with Chairman, Board of Trustees (if he/she is present).
- i. Members shall be eligible to attend Convention either physically or virtually, members who choose to attend virtually shall be provided a method to remit their dues and a link to join the Convention while an attendance will equally be recorded and their contributions noted.

## **2. COMPOSITION**

- (i) Members of the Board of Trustees
- (ii) Members of the GEC
- (iii) 10 Delegates from recognised chapters (for the purpose of elections of Global Officers)
- (iv) Minimum of 50 Members

## **3. BUSINESS OF THE CONVENTION**

The functions and business session of the Convention shall include the power to:

- a. Receive Annual Reports of the Association from the Global Secretary (which shall incorporate chapters' reports).
- b. Receive the External Auditor's Report through the Board of Trustees Audit Committee.

- c. Discuss motions and pass resolutions on issues presented to it by or through the Global Executive Council.
- d. Take policy decisions on all matters affecting the University, the Association and welfare of its members
- e. Carry on social activities planned for such Convention by Global Executive Council.
- f. Elect the Global Officers of the Association other than the immediate past President (through **Ten (10) Accredited delegates per Chapter**).
- g. The new officers shall be sworn in immediately after the election at a Convention by an Alumnus who is a legal practitioner qualified to practice law in Nigeria.

**ARTICLE 14: BOARD OF TRUSTEES**

**1. COMPOSITION AND TENURE OF BOARD OF TRUSTEES OF THE ASSOCIATION. ?**

- a. There shall be a Board of Trustees which shall be nominated by the President at a Special/Global Convention of the Association for election.
- b. The nominated Board of Trustees shall be ratified/confirmed by the majority members present at such convention, and shall be deemed elected.
- c. The elected Board of Trustees shall be registered with the Corporate Affairs Commission (CAC) and shall be referred to as REGISTERED TRUSTEE OF EKITI STATE UNIVERSITY ALUMNI ASSOCIATION.
- d. The tenure of the Board of Trustees shall be a single term of five (5) years. A Trustee shall be eligible for re-election if He/She qualifies under the provision set hereunder.
- e. Membership of the Board of Trustees shall not be more than 11 members which shall consist of the incumbent National President, the immediate past Global President and Nine (9) other elected members who shall qualify as Trustees of the Association.

## **2. ELIGIBILITY FOR NOMINATION/ELECTION AND CONTINUITY AS A TRUSTEE IN OFFICE**

- a. Eligibility for election as a Trustee shall be in line with requirements of the Companies And Allied Matters Act 2020.
- b. In view of the above (a) provisions, a Trustee shall qualify for election and shall hold office during the period of the election if:
  - (i) He/She can be presented before a High Court and certified to possess land title(s) and personal building(s) within the Federation of Nigeria.
  - (ii) He/She resides permanently in the Federal Republic of Nigeria.
  - (iii) He/She is a financial and duly registered member of the Association.
  - (iv) He/She can be presented before a High Court and certified as not being insane and medically unfit by infirmity of the mind to discharge such duty.
  - (v) He/She is not in huge debt and declared an undischarged bankrupt by any party before a Court of Law.
  - (vi) He/She is not indicted, convicted and removed from office of the Association or any public office of trust on grounds of gross misconduct.
  - (vii) He/She is not convicted of a criminal offence by a Court of Competent Jurisdiction
- c. A duly elected Trustee shall only cease to continue in office if he/she dies in office or if he/she is removed by a Court of competent jurisdiction, during the period of his/her election.

## **3. FUNCTIONS OF THE BOARD OF TRUSTEES**

- a. The Board of Trustees is to accept and hold in trust all the properties belonging to the Association, subject to condition issue by appropriate authorities for the prescribed tenure.
- b. All documents of the Association required to be under seal shall be executed by the Board of Trustees. Nothing therefore prevents the Association from applying for a certificate of occupancy or holding

land under the Land Use Act as long as it shall be subject to the application made through the Board of Trustees.

- c. The Board of Trustees is further empowered to acquire land, buildings and other assets on behalf of the Association and to report on the acquisition of movable and immovable assets to the Association.
- d. The functions of the Board of Trustees shall not be construed to mean or conflict with the functions of the Alumni Executive Council.
- e. The functions of the Board of Trustees shall not be exercised in conflict with the provisions of this Constitution.

#### **4. DUTIES OF THE BOARD OF TRUSTEES IN THE ASSOCIATION**

It is the duty of the Board of Trustee to ensure:

- a. The sanctity of the Constitution of the Association and the interpretation of same when required subject only to review by a resolution of General Meeting/ Convention.
- b. The continuity of the Association in case of vacation of any office of Global Executive Council before /after expiration of its tenure if and when an election is not conducted to fill such vacancies.
- c. To receive account or take policy decisions where the Annual General Assembly/Convention is unable to meet and do so. The actions of the Board of Trustees shall however be subject to ratification by the Annual General Assembly/Convention.
- d. Settlement of grievances among members and enforcing disciplinary actions against any erring officer/member referred to it by the Global Executive Council in line with the provisions of the Constitution. Hence, it shall be the final adjudicating body on conflict resolution among officers/members of the Association.
- e. That all properties of the Association are held in trust whenever a vacancy occurs in the office of President, any Global Officer or members of the Global Executive Council.
- f. Strict compliance with the provisions of the Constitution without truncating the leadership or tenure of a Global officer, unless it is to enforce a disciplinary sanction. (this shall apply to sanctioning an erring member/officer of the Association with penalty without

prejudice to its right of membership except as may be stipulated by this Constitution or laws of the Federation).

## **5. MEETINGS AND RESOLUTIONS OF THE BOARD OF TRUSTEES**

- a. The Board shall have its inaugural meeting thereafter.
- b. In the absence of the Chairman or Secretary at any duly convened and properly constituted Board Meeting, the Board shall appoint a Trustee to act as Chairman/Secretary at such meeting.
- c. All Trustees under the law shall exercise equal rights and vote on any resolution or decision to be taken by the Board. Decisions shall be reached either by unanimous consent or by a two/third (2/3) votes of all members present and voting at such meetings, provided a minimum of 2/3 of members are present. Issues to be decided at any Board meeting shall be discussed before any voting or decision shall be reached on same.
- d. The quorum of any Board meeting shall be two/third (2/3) of members provided it shall include the Chairman or Secretary and the Global President.
- e. The Board Of Trustee (BOT) shall meet **Quarterly except on emergency cases.**

## **ARTICLE 15: THE ANNUAL GENERAL ASSEMBLY**

1. The Annual General **Assembly** of the Association shall be held on such day in March or any other month of every year as may be determined by the Global Executive Council.
2. The Annual General **Assembly** (NON ELECTIVE) of the Association shall be held in any suitable weekend of the November of every Year.
3. The Annual General **Assembly** of the Association may be held at any State chapter of the Association and members shall be eligible to attend either physically or virtually, members who choose to attend virtually shall be provided a method to remit their dues and a meeting link shall be provided while an attendance will equally be recorded for such member.
4. The Annual General **Assembly** shall perform the functions of the Convention, other than the election of officers and amendment of the Constitution as may be required by the Global Executive Council.

5. The Notice of any Annual General **Assembly** must not be less than Two Weeks given in the same manner.
6. The Global Executive Council may postpone the holding of the Annual General **Assembly** for upward of 4 weeks in the event of any unforeseen circumstance that could make it impossible to hold a meeting.
7. Fifty (50) financial members shall form a quorum at the Annual General **Assembly** and Convention of the Association.

**ARTICLE 16: ELECTION OF OFFICERS; QUALIFICATION FOR ELECTION OF GLOBAL OFFICERS:**

**1. QUALIFICATIONS**



a. Any member contesting for the office of the President of the Association in the Global Convention must have graduated from the University Fifteen (15) years before the Election and Ten (10) years for Chairman of any State Chapter or branch of the Association. Such member must also have obtained his First Degree from the institution as a REGULAR student.

b. Any member contesting in an election to any office in the Global Executive Council:

i. Shall be a financial member

ii. Shall be a member of a recognized chapter



iii. Must have graduated at least 10 years before the date of the election.

iv. Must have held a position at least in one of the Global Executive Council or State Chapters of the Association.

v. Must have attended at least one (1) Annual General **Assembly** or Conventions.

vi. Shall fill a Nomination Form endorsed by **the Chairman/Secretary** from his/ her chapter.

vii. Shall pay prescribed nomination fees to contest the election.

c. No Global Officer may be eligible for re-election to the same office on the expiration of his/her tenure of office

- d. Any Global officer removed from office on grounds of gross misconduct shall not be eligible to contest or be re-elected into any office of the Association under any Circumstance or situation.

## **2. NOMINATION FOR ELECTION**

There shall be a Convention/Nomination Committee Constituted by the Global Executive Council not later than two months before the election and its functions shall include:

- a. A call for nomination and screening of candidates to the elective offices of the Association must not be later than 3 months to the expiration of the tenure of office, and not before 4 Months to the expiration of tenure of Office.
- b. Production of a final list of eligible candidates for election.
- c. Advertisement of election procedures in a National Newspaper at least 2 weeks before the election.
- d. Arrangement for the Convention/conduct of the business and elections at the convention.

## **3. ELECTORAL PROCESS**

- a. There shall be an Electoral Officer appointed by the president and approved by the board of Trustees to oversee the conduct of the election during the Convention.
- b. Only **(10) Ten** delegates nominated by each chapter shall be eligible to vote and such shall be financial members.
- c. The delegates list shall be endorsed by the chapter's Chairman.
- d. Voting shall be by open-secret ballot at Convention alongside an electronic voting for Diaspora Chapters only, whose verified delegates were unable to attend the Convention physically.
- e. The Electoral Officer shall not vote or be voted for during the election.
- f. In the event of a tie in an election, candidates with the highest tied votes shall go for a re-run election to determine a clear winner.

## **ARTICLE 17: FINANCE**

The source of funds for the Association shall be:

1. **REGISTRATION/MEMBERSHIP FEE:** Every new member shall pay a membership registration fee to be prescribed by the Global Executive Council.
2. **ANNUAL DUE:** Each member shall pay an Annual Dues as may be determined by the Global Executive Council and approved by the Annual General Meeting or Convention.
3. **SPECIAL LEVIES:** Each member may be called upon to pay a special levy in aid of an approved project(s).
4. **DONATIONS FROM THE PUBLIC:** Donations may also be received from the public through organized activities decided upon by the Global Executive Council.
5. **FINANCIAL MEMBER:** A financial member is a member that has paid his/her membership fee and annual dues since graduation till date.
6. **ENDOWMENT:** This includes gifts, donations and fundraising for special projects by members and well wishers of the Association.
7. **CHAPTER ANNUAL CONTRIBUTION:** Each chapter shall remit an annual contribution of **Fifty Thousand Naira only (N50,000.00)** to the Headquarters of the Association (Such contribution may be reviewed by the Annual General Assembly or Convention).
8. **OTHER SOURCES:** Any other source of funding of the Association shall be provided by the Global Executive Council as may be deemed necessary, provided that such is in consonance with the provisions of the Constitution and not contrary to the laws of the Federal Republic of Nigeria.

#### **ARTICLE 18: GLOBAL ALUMNI VILLAGE PROJECT**

- i. All successive Global Executive Council (GEC) Administration shall continue to develop the “Alumni Village” into an enviable standard and shall see it as the Alumni Project.
- ii. No Alumni Project embarked upon shall be abandoned by any successive Administration.

#### **ARTICLE 19: ACCOUNTING MANUAL**



1. There shall be a Financial Regulation Manual determining the procedure for use and disbursement of funds of the Association.
2. The Financial Regulation Manual shall be put in place by the **(GEC) Global Executive Council** who shall also have the power to review same as may be required from time to time without prejudice subject to the ratification of the Board of Trustees (BOT)
3. All monies belonging to the Association shall be kept in its account(s) with such bankers as the Global Executive Council may appoint subject to approval by the Board of Trustees.
4. No expenditure of money shall be incurred for any purpose unless such expenditure has been approved by the Global Executive Council or the Global President.
5. On no account shall any officer of the Association operate any unauthorized account in the name of the Association.

#### **ARTICLE 20: PRESIDENTIAL SERVICES & HONOURS AWARDS**

1. The Association shall have power to give Six (6) categories of awards with each category having such number of stars attached thereto as follows:
  - a. Outstanding Chapters Award:

This category of award shall be referred to as Diamond Award for Chapter Chairman or Chairperson who have performed excellently in the mobilization and development of the Association.
  - b. Selfless Service Award:

This category of award shall be referred to as a Pearl award for Chapters ExcOs Members who have been assessed and adjudged to have performed excellently. This may also be conferred on Ad-hoc Committee Members on the order of the President.
  - c. Distinguished Executive Award:

This category of award shall be referred to as Three stars award for Global Executive members who have served meritoriously, deemed and assessed to have performed excellently during the tenure of any office.
  - d. Distinguished Ambassador Award:

This category of award shall be referred to as four stars award for distinguished Alumnus who have distinguished themselves in their various and respective field of endeavour, identified with the Association and are therefore deemed worthy Alumni Ambassador. This Award may also be conferred on Non member on the order of the President as Honorary.

e. Alumni Iconic Award:

This category of award shall be also referred to as four stars award for distinguished Alumnus who have distinguished themselves in their various and respective field of endeavour in Nigeria or abroad, identified with the Association or the University, and are therefore deemed worthy Ambassador. This Award may also be conferred on Non member on the order of the President as Honorary

f. Meritorious Service Award:

This category of award shall be referred to as five-stars Award: reserved primarily for President, Past President, Board of Trustee Members, Alumni Patron, Life Patrons, Grand patrons or equivalent noble personality who has contributed extremely to the honour, growth and development of our Association and our Alma Mata.

The awards shall be conferred during any of the Conventions or any specially arranged program on persons nominated via the Global President who are deemed worthy, and it may be given posthumously.

## **ARTICLE 21: COMMENCEMENT AND AMENDMENT OF THE CONSTITUTION**

1. This constitution shall become operative directly and immediately after it is approved by the Association at a Convention.
2. This constitution may be amended only by a resolution passed at the Convention of the Association by a 2/3 majority of members present and voting at the convention.
3. A written notice of any motion to amend this Constitution shall be given to the Global Secretary at least two (2) months before the date of a Convention at which such a motion is to be moved; and notice therefore shall be given by the Global Secretary to all members of the Board of Trustees and the Global Executive Council at least two weeks before the date of the Convention.

## **ARTICLE 22: COMMENCEMENT OF THE CONSTITUTION**

This Constitution is adopted and approved by a resolution of the Special Convention held this **13th November, 2021** as an amendment to 2007 and 2019 Constitutions of the Association. It shall therefore have the force of law and take immediate effect thereon.

## **ARTICLE 23: CITATION**

This instrument shall be cited as the Constitution of the Ekiti State University Alumni Association.

**ENGR. OLADIPUPO BAMISAYE, FNSE, FNICE  
GLOBAL ALUMNI PRESIDENT.**